



**UNIVERSITY OF ENGINEERING AND APPLIED SCIENCES, SWAT.**

**RE-INVITATION FOR BIDS FOR FRAMEWORK CONTRACT  
FOR  
STATIONARY, KITCHEN, GROCERY, IT, ELECTRICAL AND  
MISCELLANEOUS ITEMS.**

**YEAR 2022-23**

**U-EAS/Framework/2022-23/002**

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.



Reference No: U-EAS/Framework/2022-23/002

Dated: July 18, 2022

**RETENDER NOTICE FOR PROCUREMENT OF STATIONARY, KITCHEN, GROCERY, IT,  
ELECTRICAL AND MISCELLANEOUS ITEMS THROUGH FRAMEWORK CONTRACT FOR FINANCIAL YEAR  
2022-23**

University of Engineering & Applied Sciences (U-EAS), re-invites sealed bids along with PKR. 30,000/- bid security, in favor of Project Director, University of Engineering and Applied Sciences, Swat from reputed firms/suppliers registered with Income Tax and Sales Tax Departments, Government of Pakistan for supply of Stationary, Kitchen, Grocery, IT, Electrical and Miscellaneous Items Via Framework Contract, at Swat Campuses, University of Engineering & Applied Sciences, Swat.

Interested eligible bidders may download Bidding Documents from the website of [www.ueas.edu.pk](http://www.ueas.edu.pk) containing detailed specifications of items and other terms and conditions.

Sealed bids should be submitted in single closed envelope (Single Stage Single Envelope) up to **4<sup>th</sup> August, 2022** till **11:00 A.M** in the tender Box of U-EAS, Kanju Office Swat. Bids will be opened on the same day i.e. **4<sup>th</sup> August, 2022** at **11:30 A.M** at committee room of Kanju office, in the presence of bidders or their authorized representatives who would like to be present. Tenders received after due date and time will not be considered.

**Procurement Unit**

University of Engineering and Applied Sciences.

House# 53, Sector-A, Main Double Road, Kanju Township, Kanju, Tehsil Kabal, District Swat,

Tel: 0946-613289

## TABLE OF CONTENTS

S #	Contents
1.	Introduction
2.	Instruction To Bidders
3.	Eligible Bidders
4.	General Conditions
5.	Bid Security
6.	Bid Validity
7.	Statement of Requirement with Specification
8.	Blacklistment of Defaulted Bidder/Contractor
9.	Redressing of Grievances
10.	Award of Contract
11.	Payment
12.	Agreement Deed

## 1. INTRODUCTION:

The Government of Khyber Pakhtunkhwa has allocated funds towards the cost of "ESTABLISHMENT OF U-EAS SWAT". It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the Frame work for procurement of stationery & miscellaneous items. University of Engineering and Applied Sciences invites item wise sealed bids from registered reputed firms, for procurement of Stationary, Kitchen, Grocery, IT, Electrical and Miscellaneous Items for University through Open Competitive Bidding under rule 6(2) (a) "***Single Stage Single Envelope***" bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

<b><i>Description</i></b>	<b><i>Dates</i></b>
<b>Last Date &amp; Time of Bid submission</b>	<b>04<sup>th</sup> August, 2022 11:00 AM</b>
<b>Bid Opening Date &amp; Time</b>	<b>04<sup>th</sup> August, 2022 11:30 AM</b>
<b>Bid security</b>	<b>Rs. 30,000/-</b>
<b>Tender Process</b>	<b><i>Single Stage Single Envelope</i></b>

## 2. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
3. The bid should be complete in all respect and must be signed by the bidder.
4. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
5. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
6. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
7. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.

8. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without earnest money;
  - b. It is received after the date and time fixed for its receipt;
  - c. The tender document and the bid is unsigned;
  - d. The offer is ambiguous;
  - e. The offer is conditional/optional i.e. advance payment, or currency fluctuations etc.
  - f. The offer is from blacklisted firm in any Federal / Provincial Govt. dept.
  - g. Hand written bids shall NOT be accepted; it must be typed.
  - h. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted. The quoted Price must be preprinted and hand written quoted price will not be acceptable. Optional or double rates for single item is not allowed.
9. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
10. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
11. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
12. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
13. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the U-EAS, Swat future bids.

### **3. ELIGIBLE BIDDERS:**

- a. Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- b. The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and KPK Professional tax. Where Applicable.
- c. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- d. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.

### **4. GENERAL CONDITIONS:**

1. U-EAS, Swat shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.

2. At any time prior to the deadline for submission of bids, U-ES, Swat may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
3. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
4. U-EAS, Swat may accept or reject any or all of the bids under KPPRA Rules, 2014.
5. Non-Provision of mandatory documents mention in these BSDs shall lead to disqualification of the firm / quoted items.
6. Bid document and required documents must be submitted in Hard Tap binding, Bids in the Clip or box file will not be allowed.
7. The Procuring Agency, at any stage of the procurement proceedings, having credible reasons for or prima facie evidence of any defect in Supplier's capacities may require the Suppliers to provide information concerning their professional, technical, financial, legal or managerial competence.
8. The Procuring Agency has the right to inspect the premises of bidder to inspect the setups ensuring proper after sales services, documents mentioned in technical bids and any other relevant details. Premises (office/workshop) of bidder shall be insured through ownership/or rent agreement.
9. The Bid security shall be from bank account of the bidder (In form of CDR). Ordinary cheque and Payment Order (PO) in the form of bid security shall result in bid rejection.
10. The Unit price quoted by the bidder shall be **inclusive** of all applicable duties and taxes. All prices shall include relevant taxes & duties, where applicable.
11. Model/ Brand must be mentioned against the offered unit price.
12. Unit Rates of bids will be valid till 30<sup>th</sup> June, 2023.
13. The schedule for supply of goods shall be shall be 10 days from the date of issuance of supply order by the Purchasing Agency.
14. Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.
15. Comparison will be made on the basis of lowest quoted items for each individual item. Provided that its samples called before order are acceptable to procuring agency.
16. If any sentence or clause of these bidding document is found ambiguous/unclear, then KPPRA SBDs for small goods, KPPRA Rules 2014 and KPPRA Act 2012, will be applicable.

## **5. BID SECURITY**

Bid security @ 30,000/- in favor of "Project Director, University of Engineering and Applied Sciences," should be kept sealed in the financial proposal.

Bid security of the successful bidder will be released after completion of duration of Agreement Deed.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract.
- iii) In case of bidder fails to supply items during the period of contract.

## 6. **BID VALIDITY:**

i) The bids should be valid for a period of 90 days for finalization of its evaluation, however its unit prices must be valid for the whole duration of Framework contract. I-e till 30<sup>th</sup> June, 2023. ii) In exceptional circumstances, U-EAS, Swat may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

## 7. **Statement of Requirement with Specification/Price Breakdown Schedule**

### 1. **Stationary Items:**

**Please Note: kindly Also mention the no of items available per Packet.**

			Also mention the no of items per Packet		
Sr	Item Name	Qty	Unit	Brand/Model	Unit Price
1	Stick Note Pad (Large size) 3x5	01	PKT		
2	Stick Note Pad (Medium size) 3x3	01	PKT		
3	Stick Note Pad (Small size) 2x3	01	PKT		
4	Stick Flag/Note	01	PKT		
5	Computer Paper Colour Size: A4-70 Grm	01	50 Sheets/Pkt		
6	Paper Ream A4- Double-A imported70gm	01	Ream		
7	Paper Ream Legal- Double-A Imported70gm	01	Ream		

8	Paper Ream A3- Double-A imported70gm	01	Ream		
9	Paper Ream A4- Double-A imported80gm	01	Ream		
10	Paper Ream Legal- Double-A Imported80gm	01	Ream		
11	Paper Ream A3- Double-A 80gm	01	Ream		
12	Paper Ream A-4 (70gm) Copymate/Navigator	01	Ream		
13	Paper Ream Legal (70gm) Copymate/Navigator	01	Ream		
14	Paper Ream A-3 (70gm) Copymate/Navigator	01	Ream		
15	Paper Ream A-4 (80gm) Copymate/Navigator	01	Ream		
16	Paper Ream Legal (80gm) Copymate/Navigator	01	Ream		
17	Paper Ream A-3 (80gm) Copymate/Navigator	01	Ream		
18	Writing pad spiral small A5 (Exclusive note book)	01	No		
19	Writing pad spiral small A5 (alfiah-1241A/5)	01	No		
20	Writing pad Spiral A4 Medium	01	No		
21	Writing Pad Spiral A5 Large F-4	01	No		
22	Box file (Uni) 3"	01	No		

23	Box file (Uni) 2"	01	No		
24	Highlighters (snowman/Pilikan/Dollar)	01	10/PKT		
25	Board Marker Black Black/Blue/Red (Dollar)	01	12/PKT		
26	Permanent Marker Black/Blue/Red (Dollar)	01	12/PKT		
27	Binder Clips (51mm Diamond)	01	PKT		
28	Binder Clips (41 mm Diamond)	01	PKT		
29	Binder Clips (32 mm Diamond)	01	PKT		
30	Binder Clips (25 mm Diamond)	01	PKT		
31	Binder Clips (19 mm Diamond)	01	PKT		



32	Correction Pen (UNI/Picasso)	01	12/Pkt		
33	Stapler Machine Rapid (FM-20)	01	No		
34	Stapler Machine Large 24/6 (Deli/Eagle)	01	No		
35	Stapler Extra Large (Heavy Duty) (Deli-0395)	01	No		
36	Stapler Pin (24/6) Dollar	01	01 Single PKT		
37	Stapler Pin (23/ 8) -heavy duty	01	01 Single PKT		
38	Stapler Pin (23/17) -heavy duty	01	01 Single PKT		
39	Envelops 9*4 White	01	No		
40	U-EAS Logo and Address printing Envelops 9*4 White	01	No		
41	Envelops A4 White	01	No		
42	U-EAS Logo and Address printing Envelops A4 White	01	No		
43	Envelops A5 White	01	No		
44	Envelops A3 White	01	No		
45	Envelops legal White	01	No		
46	Plain Envelope Brown (File Size)	01	No		
47	Plain Envelope Brown (A 4 Size)	01	No		
48	Plain Envelope Brown (9*4 Size)	01	No		
49	Glue Stick -UHU (Amos-1.23oz/35g)	01	No/PKT		

50	Separators Card Type	01	PKT		
51	Separators Plastic Type	01	PKT		
52	Separators Plastic Type pre numbered	01	PKT		
53	Masking tape 2"ABRO	01	Roll		
54	Masking tape 1"ABRO	01	Roll		
55	Piano Ball Point Crystal	01	12/PKT		

56	Uniball (Deluxe)	01	12/PKT		
57	Uniball (Signo 0.7)	01	PKT		
58	Gell Crystal Pen (Blue/Black)	01	12/PKT		
59	Cliper Pen -Dollar	01	10/PKT		
60	Staple remover	01	No		
61	Medium size Scissors	01	No		
62	paper cutter	01	No		
63	Steel Rulers 1 feet	01	No		
64	Steel Rulers 2 feet	01	No		
65	Pencils deer	01	No/PKT		
66	Erasers (Pelikan)	01	Single No		
67	Pencils sharpener (dux)	01	Single No		
68	Scotch tape 1"	1	No		
69	Scotch tape 2"	1	No		
70	Scotch Tape dispenser	01	No		
71	2 Hole Punch Machine (Extra Large) Heavy Duty (Deli/Eagle) At least 150 Sheets punching capacity	01	No		
72	2 Hole Punch Machine (Large) (Deli/Eagle) - At least 50 Sheets punching capacity	01	No		
73	2 Tier Document Tray (Organize It All)- Metal Mesh	01	No		
74	3 Tier Document Tray (Organize It All)- Metal Mesh	01	No		
75	Calculators Casio-Scientific-Original	01	No		
76	Calculator Casio-Basic-Original	01	No		
77	Ring Binding sheet hard Cards	01	PKT		
78	Ring Binding sheet Plastic	01	PKT		
79	Binding Ring size 6 to 8 mm	01	PKT (100)		
80	Binding Ring size 10 to 12 mm	01	PKT (100)		

81	Binding Ring size 14 to 16 mm	01	PKT (100)		
82	Binding Ring size 18 to 20 mm	01	PKT (100)		
83	Binding Ring size 22 to 24 mm	01	PKT (100)		
84	Binding Ring size 28 to 32 mm	01	PKT (100)		
85	Binding Ring size 45 to 52 mm	01	PKT(100)		
86	Flip Chart (20 sheets )	01	Roll		
87	Flip Chart Board with stand	01	No		
88	White Board (Size 3*4 ft ) with Stand	01	No		
89	White Board (Size 4* 6 ft ) with Stand	01	No		
90	White Board (Size 4* 8 ft ) with Stand	01	No		
91	White Board (Size 3*4 ft ) without Stand	01	No		
92	White Board (Size 4* 6 ft ) without Stand	01	No		
93	White Board (Size 4* 8 ft ) without Stand	01	No		
94	Glass Board for teaching (Size 3*4 ft )-5mm	01	No		
95	Glass Board for teaching (Size 4*6 ft ) -5mm	01	No		
96	Glass Board for teaching (Size 4*8 ft )-5mm	01	No		
97	Glass Board for teaching (Size 3*4 ft )-8mm	01	No		
98	Glass Board for teaching (Size 4*6 ft ) -8mm	01	No		
99	Glass Board for teaching (Size 4*8 ft )-8mm	01	No		
100	Energizer Cell (AA)	01	No		
101	Energizer Cell (AAA)	01	No		
102	Ring File	01	No		
103	Binding File -Plastic	01	No		
104	Thumb pin	01	PKT		
105	Green Notice board Size (2*3 ft)	01	No		
106	Green Notice board Size (3*4 ft)	01	No		
107	Green Notice board Size (4*6 ft)	01	No		
108	Pata fix -UHU	01	PKT		
109	Paper Clips (Multicolor )	01	PKT		
110	Pen holder Jar-Black Metal-Simple	01	No		

111	Desk Organizer- Multi-functional-Mesh Metal steel pen stand/Stationary Holder-at-least 9-storage containers	01	No		
112	Desk Organizer- Multi-functional-Mesh Wooden pen stand/Stationary Holder-at-least 5-storage containers	01	No		
113	Card Holding Jacket	01	No		
114	Planner (new year )	01	No		
115	White board Duster	01	No		
116	Duster/Sabar-Yellow color cotton cloth for dusting	01	No		
117	Inch Tape 25 ft	01	No		
118	Fluid pen (Kita)	01	No		
119	Correction Pen Uni	01	No		
120	Ink Medium size (blue/black/red) (Dollar)	01	No		

## 2. Kitchen Items and Grocery Items:

Sr	Item Name	Qty	Also mention the no of items per Packet Unit	Brand/Model	Unit Price
121	Everyday milk powder (1kg pack)	01	Pack		
122	Milk pack- 1 liter	01	Pack		
123	Olper Milk pack- 250 ml-27/Carton	01	Carton		
124	Lipton tea bag Black-25/Box	01	Box		
125	Lipton tea bag Black-50/Box	01	Box		
126	Lipton Yellow Label Black tea Jar-475 Grm	01	Unit		
127	Lipton Green tea bag-25/Box	01	Box		
128	Lipton Green tea bag-50/Box	01	Box		
129	Sugar- 1KG	01	Unit		
130	Nestle Coffee 3 in1	01	Box		

131	Tissue box- soft-Rose petal-2 ply x150	01	Box		
132	Toilet Tissue roll- Pack of 10-Best Quality	01	Pack		
133	Biscuit's half rolls (Tuc)	01	Box/6		
134	Max Liquid for Dish washing	01	Bottle		
135	Scottch bright	01	Unit		
136	Bin Garbage bag 50 Liters	01	KG		
137	Bin Garbage bag 20 Liters	01	KG		
138	Automatic Air freshener Dispenser	01	Unit		
139	Automatic Air freshener Dispenser Refilling	01	Unit		
140	Wiper Small (Rubber size 16'inch)	01	Unit		
141	Wiper Medium (Rubber size 18'inch)	01	Unit		
142	Wiper Large (Rubber size 24'inch)	01	Unit		
143	Broom large- (brush Size 24' Inch)-Push to center push broom-poly fiber	01	Unit		
144	Wall Clock 24" White Analog	01	Unit		
145	White Soft Towel-plain at least 20 x 30 inch-Cotton Bath Towel-2000 GSM	01	Unit		
146	White Soft Towel-plain at least 30 x 60 inch-Cotton Bath Towel-2000 GSM	01	Unit		
147	Any Color Soft Towel- plain at least 20 x 30 inch-Cotton Bath Towel-2000 GSM	01	Unit		
148	Any Color Soft Towel- plain at least 30 x 60 inch-Cotton Bath Towel-2000 GSM	01	Unit		
149	Any Color Soft Towel- plain at least 20 x 30 inch-Cotton Bath Towel-900 GSM	01	Unit		
150	Any Color Soft Towel- plain at least 30 x 60 inch-Cotton Bath Towel-900 GSM	01	Unit		
151	Surf -01 KG Surf Excel	01	Unit		
152	Harpic Bath Room Cleaner- Red Color- Small bottle 250 ml	01	Unit		
153	Harpic Bath Room Cleaner-Red Color- Large bottle 500 ml	01	Unit		
154	Harpic Bath Room Cleaner- Power Plus- Small bottle 250 ml-Blue Bottle	01	Unit		

155	Harpic Bath Room Cleaner-Power Plus-Large bottle 500 ml-Blue Bottle	01	Unit		
156	Soap – Safeguard-Small-135 Grm	01	Unit		
157	Soap – Safeguard-Large-175 Grm	01	Unit		
158	Hand wash 500 ml	01	Unit		
159	Dettol Multi surface cleaner 500ml	01	Bottle		
160	Dettol Multi surface cleaner 1 ltr	01	Bottle		
161	Phenyle Perfumed 3 ltr	01	Unit		
162	Wet mop / Wet mop Duster	01	Unit		
163	Dry mop / Dry mop Duster	01	Unit		
164	Hygiene Tissue Bathroom Use C-150 x 2 ply	01	Pack		
165	Jasmine soft Tissues box-150 x 2 ply	01	Box		
166	Cardamom Elaichi 100gm	01	Pack		
167	Kitchen tissue Roll	01	PKT/4		
168	Gala Biscuit Half roll	01	Box/6		
169	Peanut Half Roll	01	6/Box		
170	Super Biscuit Half Roll	01	6/Box		
171	Nestle mineral water 500ml (carton)	01	Carton/12		
172	Aquafina Mineral Water 500ml (Carton)	01	Carton/12		
173	Digestive light Natural Wheat Biscuit-Tiffany-400 grm-Single packet having 02 half Rolls inside.	01	Single Packet		
174	Lemon Max Lemon Dishwash Bar - 335gm	01	No		
175	Nestle milk pack 250 ml (carton) -27 pkt/Carton	01	Carton		
176	Scotch Brite Sponge Cloth	01	No		
177	Nescafe Coffee Classic 100gm	01	Bottle		

178	Electric Kettle 2.5 Litter Steel	01	No		
179	Mortein Insect Spray 375 ml	01	No		
180	Black Cobra Insect Spray 325 ml	01	No		
181	Lipton Black Yellow label Tea-950grm	01	Pkt		
182	Toilet brush	01	No		
183	Cobweb Brush (Jala Brush)	01	No		
184	Green Tea 1kg	01	No		
185	Scotch brite stainless steel	01	No		

### 3. Miscellaneous Items:

Sr	Item Name	Qty	Also mention the no of items per Packet Unit	Brand/Model	Unit Price
186	Blank RFID Card For Employees	01	No		
187	Dettol Sanitizer 500 ml	01	No		
188	Dustbin with Swing cover Bucket cover 08 Liters	01	No		
189	Dustbin with Swing cover Bucket cover 12 Liters	01	No		
190	Dustbin with Swing cover Bucket cover 20 Liters				

191	Dustbin with Swing Bucket cover 30 Liters	01	No		
192	Free Standing floor Ashtray Cigarettes stand stainless steel outdoor dust rubbish bin	01	No		
193	Electrical Water Dispenser Three Noob Option With Small Refrigerator	01	No		
194	Electrical Water Dispenser Two Noob Option(hot&Cold) With Small Refrigerator				

195	Electrical Water Dispenser Three Noob Option Without Small Refrigerator				
196	Electrical Water Dispenser Two Noob Option Without Small Refrigerator				
197	Prayer Mate	01	No		
198	Surf -01 KG express power	01	No		
199	Wet mop / Wet mop Duster	01	No		
200	Plant Cutting Scissor	01	No		
201	Plastic Lota	01	No		
202	Belcha with handle	01	No		
203	Gentree with handle	01	No		
204	Grass Cutting Machine				
205	Electric Geysers 10 Gallons	01	No		
206	Electric Geysers 15 Gallons	01	No		
207	Instant Electric Geysers 10 Liter-Boss or Equivalent	01	No		
208	Gas Geyser 30 Gallon	01	No		
209	Gas Geyser 50 Gallon	01	No		
210	Refrigerator 12Cft	01	No		
211	Refrigerator 14Cft	01	No		
212	Refrigerator 18Cft	01	No		
213	Electric Room Heater Two Rods				
214	Electric Room Heater Four Rods				
215	Super Soft thick Blankets For single bed- 2 ply/Double layer-at least 4 kg				
216	Super Soft thick Blankets For Double bed-2 ply/Double layer-at least 6 kg				



217	Bed Sheets Double Bed-Cotton-Printed with 01 Pillow Cover				
218	Bed Sheets Single Bed-Cotton-Printed with 02 Pillow Covers				
219	Face mask (Disposable) Three Layers Non-Woven Cloth With nose pin -50/Box-Blue Color	01	Box		
220	Face mask (Disposable) Three Layers Non-Woven Cloth Without nose pin -50/Box-Blue Color	01	Box		
221	Office call bell wireless	01	No		
222	Microwave Oven 32 Liters At least 900 WATT	01	No		
223	Microwave Oven 23 Liters At least 900 WATT	01	No		
224	Microwave Oven 21 Liters At least 900 WATT	01	No		
225	Microwave Oven 15 Liters At least 900 WATT	01	No		
226	Microwave Oven 12 Liters At least 900 WATT	01	No		
227	Wheel Barrow	01	No		
228	Electric Water Cooler 45 Litters with Filter	01	No		
229	Electric Water Cooler 65 Litters with Filter	01	No		
230	Thermal Temperature Gun FDA Approved	01	No		
231	Toshiba Batteries (Cells) (AA)	01	No		
232	Toshiba Batteries (Cells) (AAA)	01	No		
233	Steel Safe locker 3 feet Finger Print Sensor	01	No		
234	Steel Safe locker 2.5 feet	01	No		
235	Steel file Cabinets (Height 4 feet , width 2 feet )- 4 drawers	01	No		
236	Rubber slippers-All Sizes	01	pair		

237	Simple Iron for clothes (Original National/Panasonic or equivalent)	01	No		
238	First Aid Kit: Sterillize Gauze (Big Pack), Sterillize Gauze (Small pkt), Crepe Bandage 4", Crepe Bandage 6", Sticking Plaster (Elastoplasts) Tringular Bandage 2" *3" MRoller Bandage 4"* 3 M Roller Bandage 6" * 3 M, Tourniquet with cell, Cotton Woll 100 Gm Pkt, Soap Lux small, Dettol 50 ml bottle, Sterilize Gloves (Rubber) 7.5", Sterilize Gloves 7.5", Scissors 6", Tweezers (Forceps) 6", Tourniquet small China with 02 Cells, Thermometer Clinical, O R S Sachet, Splint (Set of five Pcs), Pyodine Solution 50ml, Eye Pads, Safety Pins ( One Dozen), Tab. Disprin (R & C), Wintogeno, Balm 35 Gms, Cervical Collar, Note Pads, Pencils, Flagyl 400mg, Brufen 400mg, Mazalon 10mg				
239	Fire Extinguisher Wet Chemical 9-liter minimum Life Span 10-12 Years With wall Bracket	01	No		
240	Fire Extinguisher CO2 -3 Kg & 5Kg Life Span 10-12 Years With wall Bracket	01	No		
241	Fire Extinguisher Dry Chemical Powder (DCP) 2Kg, 4 Kg & 6Kg Life Span 10-12 Years With wall Bracket	01	No		
242	Fire Extinguisher Foam minimum 9 liter Life Span 10-12 Years With wall Bracket	01	No		
243	Fire Extinguisher Water minimum 9 liter Life Span 10-12 Years With wall Bracket	01	No		
244	Electrical Tool Kit 100 basic Pieces	01	No		
245	Mechanical Tool Box 200 basic Pieces	01	No		
246	Charming Outdoor Garden Benches for 3 seating persons. Made of Wood and corrosion resistant Metal.	01	No		

#### 4. IT and Electrical Items/Accessories

Sr	Item Name	Qty	Also mention the no of items per Packet Unit	Brand/Model	Unit Price
247	HILTI TE2 Hammer drill with Hilti TE-CX(6) M1 or equivalent	01	No		
248	HILTI SF 6H-A22 (02) CORDLESS HAMMER DRILL DRIVER or equivalent	01	No		
249	HILTI hammer drill set, 6-piece	01	No		
250	Lenovo ThinkBook 15-IIL charger 65W (Original)	01	No		
251	64 GB USB Drives	01	No		
252	2 Pair Cable Roll, Telephone Jumpier wire best quality i-e 3M / Clipsal / Panduit or higher	01	Roll		
253	Cat 6e Cable Roll, Best Quality	01	Roll		
254	L-Key Set, 12 Pieces, (1-95-094), i-e Stanley or higher quality	01	No		
255	Hex Key Set, (69-213), i-e Stanley or higher quality	01	No		
256	Screwdriver, Tank Thru Blade Tip (6 mm x 150 mm), (65-249-1) i-e Stanley or higher quality	01	No		

257	Screwdriver, Tank Thru (2 x 150 mm), (65-252-1) i-e Stanley or higher quality	01	No		
258	Screwdriver, Insert Bits Set 33PC, (68072) i-e Stanley or higher quality or higher quality	01	No		
259	Screwdriver, 6 Way 3 in 1 Repairing Interchangeable Precise Screwdriver Tool Set Kit with Magnetic Holder (Yellow and Black), (STHT68012-8), i-e Stanley or higher quality or higher quality	01	No		
260	Screwdrivers, Electrical VDE - 7 Piece Set (65-980), i-e Stanley or higher quality	01	No		

261	Tank Thru Screw Driver +, (65-252-1), i-e Stanley or higher quality	01	No		
262	Tank Thru Screw Driver -, (65-252-1), i-e Stanley or higher quality	01	No		
263	RJ 45 Connectors	01	No		
264	RJ 11 Connectors	01	No		
265	Speaker Logitech S150 USB Stereo Speakers or equivalent	01	No		
267	<b>Toners for (Copies)</b> HP Laserjet M227fdw (Copy)	01	No		
	HP Laserjet Pro MFP M26a (Copy)	01	No		
	HP Laserjet Pro MFP M426fdw (Copy)	01	No		
	HP Laser MFP 135w (Copy)	01	No		
	HP Laser Jet Pro M404dn (Copy)	01	No		
	HP Color Laserjet Pro MFP M181fw (Copy)	01	No		
	HP Color Laserjet M454dw: <b>black, cyan, magenta and yellow.</b> (Copy)	01	No		
	Toshiba e.studio6518A (Copy)	01	No		
	Xerox Altra Link Multi-functional Photocopier-B8065 Printer	01	No		
268	<b>Toners for (Original)</b> HP Laserjet M227fdw (Original)	01	No		
	HP Laserjet Pro MFP M26a (Original)	01	No		
	HP Laserjet Pro MFP M426fdw (Original)	01	No		
	HP Laser MFP 135w (Original)	01	No		
	HP Laser Jet Pro M404dn (Original)	01	No		
	HP Color Laserjet Pro MFP M181fw (Original)	01	No		
	HP Color Laserjet M454dw: <b>black, cyan, magenta and yellow.</b> (Original)	01	No		

	Toshiba e.studio6518A (Original)	01	No		
	Xerox Altra Link Multi-functional Photocopier-B8065 Printer	01	No		
269	Split Inverter AC 1.5 Ton (Hot & Cool)	01	No		
270	Split Inverter AC 1 Ton (Hot & Cool)	01	No		
270-A	Installation charges for single AC	01	No		
270-B	De-Installation Charges for shifting of AC	01	No		
271	Telephone Sets TX-TS 500-Panasonic or at least Equivalent	01	No		
272	Telephone Sets with CID or at least equivalent	01	No		

273	Telephone Exchange(PABX)- 32 Lines	01	No		
274	Cable Mouse (Lenovo/Dell)- Best Quality	01	No		
275	Cable Keyboard (Lenovo/Dell)- Best Quality	01	No		
276	Durable Cramping Tool with Rubber Grips	01	No		
277	Monitor 22 inch FHD	01	No		
278	Printer Cable (USB)15 meter	01	No		
279	1 TB Hard drive (WD) 3.1	01	No		
280	Electrical Extension Boards-Best quality, with at least 5 meter powerful cable and having USB charging Ports.	01	No		
281	Barcode Label Printer-TSC Model TE200 or Equivalent	01	No		
282	Ribbon for Barcode Label Printer Ribbon capacity: 300 m long, max. OD 67 mm, 1" core (ink coated outside) or 110 m long, max. OD 40 mm, 0.5" core (ink coated outside) Ribbon width: 40 mm ~ 110 mm (1.6" ~ 4.3") Media type: Continuous, die-cut, black mark, fan-fold, notched (outside wound) Media width: 20 ~ 112 mm (0.8" ~ 4.4") Media thickness: 0.06 ~ 0.19 mm (2.36 ~ 7.48 mil) Media core diameter: 25.4 ~ 38 mm (1" ~ 1.5") Media length: 5 ~ 2,794 mm (0.2" ~ 110") Media roll capacity: 127 mm (5") OD Or Equivalent and match able with above quoted Barcode Printer	01	Roll		
283	logitech wireless mouse or Equivalent	01	No		

284	keyboard MK295 or Equivalent	01	No		
285	ZXP SERIES 9 CARD PRINTER with Laminator and with 2 sets of color ribbons	01	No		
286	Windows 10 Professional Edition (Original) <ul style="list-style-type: none"> <li>• Single User</li> <li>• Multiple Users</li> </ul>	01	No		
287	Microsoft Office <ul style="list-style-type: none"> <li>• Single User</li> <li>• Multiple User</li> </ul>	01	No		
288	Windows Server 2019 (Original)	01	No		
290	HDMI Cable 15 meter	01	No		
291	Printer USB Cable 10/15 Meter	01	No		
292	PC Cleaning Spray (Good quality) 250ML	01	No		
293	Monitor Screen Cleaning Spray (Good Quality) 250ML	01	No		
294	PVC Single Core Cable <ul style="list-style-type: none"> <li>a. 3/0.029"</li> <li>b. 7/0.029"</li> <li>c. 7/0.036"</li> <li>d. 7/0.044"</li> </ul>	01	Coil		
295	Bracket Fan 16" (Copper winding)	01	No		
296	Ceiling Fan 56" (Copper winding)	01	No		
297	Flexible Cable Twin Core a. 23/0.076 b. 40/0.076 c. 70/0.076	01	Coil		

298	PVC Four Core Copper Cable a. 10 mm b. 16 mm c. 25mm d. 50 mm e. 70 mm f. 95mm	01	Meter		
299	Pedestal Fan Standard Size-GFC, PAK FAN or Equivalent	01	No		
300	Double Tape	01	No		
301	Duct Tape Silver	01	No		
302	Paper Shredder- Aurora-AS106 At least 10 sheets micro cutting in on go & Waste bin-18 liters Or at least equivalent	01	No		
303	Epson DS-530 Color Duplex Document Scanner -35 ppm or at least equivalent	01	No		
304	Plastic Tape Osaka or at least equivalent-any color	01	No		

**Note:**

1. Prices must be valid up to 30<sup>th</sup> June, 2023. Vendors are requested to kindly keep in view the market fluctuation. Any price fluctuation due to hike in dollar/Market rate or inflation, UEAS will not consider the decline of any item (Complete/Partial) in purchase orders.
2. Bid must be quoted in above format, by mentioning the unit and Brand/Model No. If not submitted as above, then its bid against item/items should be considered as non-Responsive.
3. If bidder quotes unit cost in rate of Box/Pack, the bidder must mention the number of items per Box/Pack, also.

4. Sample will be called at the time of selection/issuance of PO, if required. U-EAS reserve the right to ignore the lowest bidder and move to next bidder, if their samples were not as per standard quality.

## **8. BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR**

### **Conditions for Blacklisting of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014**

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- a. Consistent failure to provide satisfactory performances.
- b. Found involved in corrupt/fraudulent practices.
- c. Abandoned the place of work permanently.

### **Conditions for debarment of Defaulted Bidder/Contractor**

- I. Failure or refusal to;
- II. Accept Purchases Order / Services order terms; III. Make supplies as per specifications agreed:
- IV. Fulfill contractual obligations as per contract
- V. Non execution of work as per terms & condition of contract.
- VI. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- VII. Persistent and intentional violation of important conditions of contract.
- VIII. Non-adherence to quality specifications despite being importunately pointed out.
- IX. Security consideration of the State i.e., any action that jeopardizes the security of the State or good reputation of the University of Engineering and Applied Sciences Swat .

### **Procedure for blacklisting and debarment**

1. Competent authority of University of Engineering and Applied Sciences, Swat may on information, or on its own motion, issue show cause notice to the bidder.
2. The show because notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.



7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the PKPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

#### **9. REDRESSING OF GRIEVANCES**

- a. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
- b. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
- c. The grievance redressed Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
- d. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- e. Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

#### **10. AWARD OF CONTRACT:**

Contracts shall be confirmed through a below written agreement signed by the successful bidder and the U-EAS, Swat on Judicial Stamp Papers.

#### **11. PAYMENT:**

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply, installation/inspection and test run of all requisite items.

#### **12. AGREEMENT DEED ON JUDICIAL STAMP PAPER.**

### **AGREEMENT DEED**

#### **FOR PROCUREMENT STATIONARY, KITCHEN & MISCELLANEOUS ITEMS THROUGH FRAME WORK AGREEMENT**

**THIS AGREEMENT DEED** is made on this day of \_\_\_\_\_ in the year 2022 by and between;

**University of Engineering and Applied Sciences, Swat**

situated at Molano Chum, Chinar Stop, Gul Jabba, Tehsil Kabal, District Swat. **through**

**its Project Director**

(hereinafter referred to as '**First Party**' which expression shall unless repugnant to the context mean and include its heirs, executors, administrators, successors and assigns)

And

**M/s [Firm Name]**

(hereinafter referred to as '**Second Party**' which expression shall unless repugnant to the context mean and include its heirs, executors, administrators, successors and assigns).

(both the above hereinafter collectively referred to as '**Parties**')

WHEREAS the Second Party has agreed to supply **Stationary, Kitchen, Grocery, IT, Electrical and Miscellaneous items** (hereinafter referred as 'Goods') out of the fresh stock to the First Party on the following terms and conditions:

**TERMS AND CONDITIONS:**

1. Second Party shall deliver and install the Goods at the premises and precincts of University of Engineering and Applied Sciences, Swat
2. The specification, quality, quantity of goods shall be in conformity to purchase orders, which shall be made part of this Agreement Deed. The Second Party shall include the ancillary Services attached with the items/Goods.
3. The goods supplied under this Agreement Deed shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, it shall conform to the authoritative standards appropriate to the Equipment's country of origin. Such standards shall be the latest issued by the concerned institution.
4. The Second Party shall be required to provide any or all of the following services, including additional services, if any, specified in contract:
  - i. performance or supervision of on-site assembly and/or start-up of the supplied Goods;
  - ii. furnishing of tools required for assembly and / or maintenance of the supplied Goods;
  - iv. performance or supervision or maintenance and/or repair of the supplied Equipment, for a period of time indicated in purchase order, provided that this service shall not relieve the Second Party of any warranty obligations under this Agreement Deed; and
  - v. Training of the First Party's personnel, at the Second Party's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.
5. The Second Party will be liable to complete the supply within stipulated time limit i.e. 10 days after the issuance of the Purchase order.
6. The Second Party will liable to complete the supply within stipulated time limit by confirming quality, quantity and timeline up to the entire satisfaction of First Party.
7. The Second Party warrants that the Equipment/Goods supplied under this Agreement Deed are brand new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in this Agreement Deed. The Second Party further warrants that all goods supplied under this Agreement Deed shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the First Party specifications) or from any act or omission of the Second party, that may develop under normal use of the supplied Equipment in the conditions prevailing in the country of First Party.
8. The First Party shall promptly notify the Second Party in writing of any claims arising under this warranty.
9. The First Party, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Second party, may terminate this Agreement Deed in whole or in part:

- a. if the Second Party fails to deliver any or all of the goods within the period(s) specified in this Agreement Deed, or within any extension thereof granted by the First Party; or
- b. if the Second Party fails to perform any other obligation(s) under this Agreement Deed.
- c. if the Second Party, in the judgment of the First Party has engaged in corrupt or fraudulent practices in competing for or in executing this Agreement Deed.

**10.** The Second Party shall be responsible for the transportation of the Equipment/goods and the transportation charges incurred thereof. The Second Party shall complete the supply and installation of goods within the stipulated period as mentioned in the supply order.

**11.** In case of failure of Second Party to supply the goods within the stipulated period, the First Party will be at liberty to make an alternate arrangement at the risk and cost of Second Party and the Second Party shall be liable to pay the entire cost/amount to the alternate supplier according to the demand of the First Party. In the event of commuting a default the First Party will be at liberty to take any civil/criminal legal action against the Second Party in accordance with law. A fine up to ten percent (10%) of the Consideration shall also be inflicted against the Second Party.

**12.** The second party shall supply the items at the quoted rates for year 2022-23 i-e up to 30<sup>th</sup> June, 2023.

**13.** The Second Party shall be responsible for any defect in goods or supply of goods. The entire goods will be free of any charges and encumbrance of what so nature and the First Party or its agent will be authorized at all reasonable time to view, check and examine the conditions of the supplied goods.

**14.** The Second Party shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Agreement Deed. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods final destination and the absence of heavy handling facilities at all points in transit.

**15.** The First Party will be at liberty, at all times and shall have the right to return the goods, provided/delivered by the Second Party with regard to quality, quantity, value or otherwise fitness for use. Notwithstanding anything contained hereinabove, it is hereby agreed by both Parties that the First Party at all times be at liberty and shall have the right to cancel or reduce the quantity, without assigning any reason.

**16.** The amount of performance security, as a percentage of the Contract Price, shall Not Be Required. However, the bid securities of Rs. 30,000 /- received at the time of bids submission shall be retained by University of Engineering and Applied Sciences as Performance Security till the end of contract period and will be released back to successful bidders after the expiry of contract period, subject to the condition that all contractual obligations related to supplies are fulfilled.

**17.** The Second Party shall not be liable for forfeiture of its performance/bid security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under this Agreement Deed is the result of an event of Force Majeure.

If a Force Majeure situation arises, the Second Party shall promptly notify the First Party in writing of such condition and the cause thereof. Unless otherwise directed by the First Party in writing, the second Party shall continue to perform its obligations under this Agreement Deed as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

18. Any notice given by one party to the other pursuant to this Agreement Deed shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in contract.

19. A notice shall be effective when dispatched on the given address of the Parties in this Agreement Deed via above means.

20. Payment to the Second Party shall be on presenting a bill in the shape of summary duly verified by Finance Department. The bill shall be counter verified from the end using department before clearance. Demand in violation of this clause of agreement may lead to imposition of reasonable amount of fine up to 10% of total amount of award/PO.

21. The Equipment shall be open to inspection at all times during the agreement period. The inspection of Equipment shall be carried out by a representative from purchase, legal, quality control, finance or end using department.

22. Besides the above conditions the Second Party shall be bound to fulfill the defacing if found at any time and for the purpose shall be ready to sign and execute a fresh agreement if needed.

23. Each Clause of this Agreement Deed shall be and remain separate from and independent of and severable from all and any other Clauses herein except where otherwise indicated by the context of this Agreement Deed. The decision or declaration that one or more of the Clauses are null and void shall have no effect on the remaining Clauses of this Agreement Deed.

24. This Agreement Deed may be reviewed at any stage with mutual consultation of both Parties, if required. All amendments or addition to this Agreement Deed must be in writing and signed by both Parties through addendum to this Agreement. No amendment of any provision of this Agreement Deed shall be valid unless the same shall be in writing and signed by the Parties

25. The validity, interpretation, construction and performance of this Agreement Deed shall be governed by the KPPRA Act 2012, KPPRA Rule 2014, KPPRA Standard Bidding Documents and Laws of Khyber Pakhtunkhwa in Pakistan. This Agreement Deed shall be interpreted with all necessary changes in gender and in number as the context may require and shall convey to the benefit of and be binding upon the respective successors and assigns of the parties hereto.

IN WITNESS WHEREOF the Parties mentioned above have carefully pursued the terms and condition embodied in this Agreement Deed and have executed the same, setting their signatures below, on the date and place mentioned above.

\_\_\_\_\_  
**Dr. Najeeb Ullah**  
Project Director  
University of Engineering and Applied Sciences, Swat  
For & On Behalf of First Party

\_\_\_\_\_  
**Name:**  
Owner/Proprietor/C.E.O. etc  
M/s [*Firm Name*]  
For & On Behalf of Second Party

#### WITNESSES

FOR FIRST PARTY

SECOND PARTY

Signature.1. \_\_\_\_\_

Signature 1. \_\_\_\_\_

Name \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Signature.2. \_\_\_\_\_

Name \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Signature.2. \_\_\_\_\_

Name: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Contact No.: \_\_\_\_\_